



LILABATI MAHAVIDYALAYA
ACADEMIC AND ADMINISTRATIVE
AUDIT
(2019-20 TO 2023-24)



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Lilabati Mahavidyalaya, affiliated to the University of North Bengal, is located at Jateswar in the district of Alipurduar. The college is represented by Dr Sushanta Kumar Roul, Principal of the college. It was established in 2013 to promote the education of the locality, for the upliftment of the society. Since its establishment, the college has been serving its best by educating the agriculture-based rural people, mainly from lower middle class. The college offers 08 programs (Bengali, English Sanskrit, History, Political Science, Philosophy, Education and Geography) under the Humanities Discipline. The college also has one NSS unit, engaged in social and community development works. The institution is engaged since its establishment to cater education irrespective of caste, creed, religion and economic status. To assess its strength and weakness it conducts the academic and administrative audit to identify the scope of its future development and social entrepreneurship.

Audit Committee:

In June 2019, the Governing Body of Lilabati Mahavidyalaya constituted a four members committee to conduct an Academic and Administrative Audit (AAA) of the college as proposed by the IQAC. The committee was reconstituted in June 2023 after the Principal joined the college. The Audit Committee is comprised of the following members: -

1. Dr. Swapan Kumar Rakshit, Joint Registrar, University of North Bengal, Raja Rammohunpur.
2. Dr. Hirendra Nath Bhattacharjee, Principal, Falakata College, Falakata, Alipurduar.
3. Dr. Amitabh Roy, Alipurduar Mahila Mahavidyalaya, Alipurduar.
4. Dr. Narayan Chandra Basunia, Teacher-in-Charge, Lilabati Mahavidyalaya, Jateswar (Till May, 2023)
5. Dr. Sushanta Kumar Roul, Principal, Lilabati Mahavidyalaya, Jateswar, Alipurduar (From June 2023)

Objective & Scope of the Audit

The Principal, Dr. Sushanta Kumar Roul, at a preliminary meeting with the members, outlines the broad objectives of the academic audit as an independent assessment of the College by an external peer team comprising of the above members. Accordingly, the audit team decided to look into the prevailing situation at the College along the following aspects in course of the audit.

Scope:

- Methodology of teaching and learning conducted for the different courses run by the college
- Functioning of the Geography Laboratory and Computer Facilities
- Examination and Evaluation system
- Activities of the Internal Quality Assurance Cell

- Library infrastructure and facilities
- Outreach Programmes conducted by the College including the NSS Programmes
- Alumni ae and their contributions to the College

The Team is empowered to express views and give suggestions for the improvement of the systems being followed by the College.

Courses:

The courses offered by the College and sought by the students of the locality are as follows-

PROGRAMME (Humanities)	
1	B.A. Bengali Hons
2	B.A. English Hons
3	B.A History Hons
4	B.A Political Science Hons
5	B.A. Education Hons
6	B.A Sanskrit Programme
7	B.A Geography Programme
8	B.A Philosophy Programme

1. YEAR	CURRICULAR ASPECTS		STUDENTS' STRENGTH	
	INTAKE	CAPACITY (as per (Government and University norms)	HONS	PROGRAM
			HONS	PROGRAM
2019-20	160	1000	132	443
2020-21	160	1000	111	325
2021-22	160	1020	102	669
2022-23	160	1020	103	200
2023-24	FYUGP 1770		573	

2.	ADD-ON/CERTIFICATE COURSE
2019-20	03
2020-21	NIL
2021-22	01
2022-23	06
2023-24	06

3	ANNUAL CURRICULAM PLANNING	Department/wise
2019-20 to 2023-24	Lecture layout, Departmental calendar,	Done

4	ATTENDANCE	Department/wise
	Across Semester and for each paper maintained	Yes

5	SYLLABUS COVERAGE	Department/wise
	Paper wise (HONS, PROGRAM, GE, SEC)	Done

TEACHING AND LEARNING

1	NO. OF TEACHING STAFF INCLUDING SACTs	Male (11) Female (08) Total = 19
2	CONDUCT OF CLASSES	Lecture and Tutorial method. For Lab based subject Lecture, Tutorial and Practical method.
3	CONTINUOUS EVALUATION	Written examination (MCQs), Unit tests, Assignment submission, Seminar and Presentation
4	USE OF SUPPLEMENTARY TEACHING TOOLS AND USE OF ICT	Yes, Audio-Visual method, PPT
5	STUDENT CENTRIC ACTIVITIES	Distribution of handouts, Notes, worksheet, previous year's question papers, Counselling (both Academic and Psychological), Parents-teacher meeting, Grievances collected and compliance made.
6	REMEDIAL COACHING	Yes, especially for slow learners.
7	SEMINAR/WORKSHOPS/AWARENESS PROGRAMS/SPECIAL LECTURES	Yes, around 35-40 (2019-20 to 2023-24)
8	STUDENTS' FEEDBACK	Collected, analysed and action taken

EVALUATION AND RESULTS

1	CONDUCT OF INTERNAL EXAMINATION	YES
2	MAINTAINANCE OF MARKS REGISTER/FILE	YES
3	RESULT OF UNIVERSITY EXAMINATIONS ANALYSED (6 TH Sem Students)	YES

ANALYSIS OF UNIVERSITY RESULTS

YEAR	TOTAL	PASSED	FAILED	PASS PERCENTAGE
2019-20	271	144	127	53
2020-21	256	241	15	93
2021-22	319	298	21	93

2022-23	330	267	63	81
2023-24	213	57	156	27

ACADEMIC INFRASTRUCTURAL FACILITIES

1	LIBRARY	Yes (around 4000 books) Journal subscriptions-yes
2	LABORATORY	Yes, in the Dept. of Geography equipped with adequate instruments
3	E-CLASS ROOM/SMART CLASS ROOM +LCD PROJECTORS	Yes
4	COMPUTER LAB	Yes
5	INTERNET/WIFI Connection	Yes
6	CCTV CAMERA	Yes
7	CAFETARIA	Yes

LEARNING RESOURCE

1	PHYSICAL ACTIVITIES	Yes (Yoga and Meditation class, Awareness Programmes etc.)
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BASIC FACILITIES

1	HYGEINE AND SANITATION	Yes (Sanitary pad vending machine)
2	SAFE DRINKING WATER FACILITIES	Yes, (1 RO filter, two water cooler with purifier)
3	CANTEEN	Yes
4	PLAY GROUND	Yes
5	CYCLE STAND	Yes
6	CAR PARKING	Yes
7	COMMON ROOM (for Boys &Girls)	Yes
8	SICK ROOM	Yes
9	MINI INDOOR GYMNASIUM	Yes
10	SPORT ROOM	Yes
11	NSS ROOM	Yes

OTHER FACILITIES

1	SOLAR ENERGY GENERATION AS AN ALTERNATIVE ENERGY TO ELECTRICITY	Yes (on the roof of the new building)
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2	RAIN WATER HARVESTING	Yes
3	FLOWER GARDEN	Yes
4	MEDICINAL PLANT GARDEN	Yes

Verified and signed by:

Rakshit
15/06/2024
Dr. Swapan Kumar Rakshit,
Joint Registrar,
University of North Bengal,
Raja Rammohunpur
(with seal)

Dr. Swapan Kumar Rakshit
Joint Registrar
University of North Bengal

[Signature]
15/6/24
Dr. Hirendra Nath Bhattacharjee,
Principal,
Falakata College, Falakata, Alipurduar
(with seal)

Principal
Falakata College
Falakata, Alipurduar

Roy
14/6/2024
Dr. Amitabh Roy,
Principal,
Alipurduar Mahila Mahavidyalaya,
Alipurduar
(with seal)

Principal
Alipurduar Mahila Mahavidyalaya
Alipurduar

Narayan Chandra Basunia
15/06/24
Dr. Narayan Chandra Basunia,
Teacher-in-Charge,
Lilabati Mahavidyalaya, Jateswar (Till May, 2023)
(with seal)

[Signature]
14/06/2024
Dr. Sushanta Kumar Roul,
Principal,
Lilabati Mahavidyalaya, Jateswar, Alipurduar
(with seal)

Prof. (Dr.) Sushanta Kumar Roul
Principal
Lilabati Mahavidyalaya
Jateswar, Alipurduar